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IT SYSTEMS SPECIALIST

The Alabama Department of Postsecondary Education is accepting applications for the position of IT Systems Specialist. Under the direct supervision of the Director of Information Technology, Data, Planning & Research, the IT Systems Specialist must be committed to outstanding user support; have the ability to communicate effectively, both orally and in writing; have the ability to understand and carry out complicated written and oral instructions; have the ability to perform tasks separately and independently of constant supervision; and have the ability to work well with all levels of internal management and staff, as well as outside clients and vendors. Qualifications include a minimum of a BA/BS degree in information technology or a related field; five years of experience of a progressively responsible nature including: network, email, and datacenter administration; help desk management and user support; and/or web development. Preferred experience(s) or areas of expertise include: Microsoft Exchange and Active Directory; Microsoft and various Linux servers; SQL databases such as Microsoft SQL, MySQL, etc.; report building and web development tools; MS Office; Windows XP and Windows 7; network and hardware troubleshooting; data security; and technology purchasing. Salary is commensurate with experience. Applicants must submit a cover letter addressing qualifications, a current resume, a copy of unofficial transcripts, and a completed and signed Department application form to the Legal and Human Resources Division, Alabama Department of Postsecondary Education, Post Office Box 302130, Montgomery, Alabama 36130-2130. Faxed or emailed applications will not be accepted. An application form may be downloaded at <http://www.accs.cc/downloads/app1b.pdf>, "Employment Opportunities." For more information call (334) 293-4602 or e-mail vicki.strength@dpe.edu. Applications must be received no later than 5:00 p.m. Thursday, December 15, 2011. The Alabama Department of Postsecondary Education is an Equal Opportunity Employer.